

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

September 11, 2024
MINUTES

1. **CALL TO ORDER**

President Pigoni called the meeting to order at 7:06 p.m.

2. **PLEDGE OF ALLEGIENCE**

3. **ROLL CALL**

Members present:

Benediktsson, Cathy
Bloom, Gail
Davis, Tamara
Gallian, Laurie
Gopinath, Rika
Harvey, Susan
Hootkins, Susan
Kubota, Evan

McCaffery, Shaun
Nichols, Vicki
Rich, Diana
Schulze, Ed
Snyder, Richard
Witt, David *Arrived at 7:23*
Pigoni, Carol

Members absent:

Ackerman, Bruce
Marquiss, Alison
Rowland Jr., Herb
Thompson, Michael

Open seats: Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

Others present:

Peter Bonkrude, District Manager
Erik Hawk, Assistant Manager
Liz Garcia, Administrative Services Manager
Dawn Williams, Administrative Technician (Confidential)
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. **PUBLIC TIME**

No public comment.

5. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on August 14, 2024.

C. FINANCIAL REPORTS – Accept Financial Reports for August 2024.

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar with Item 5, C. Financial Reports removed to be discussed in Item 6.

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Rich, Trustee Schulze, Trustee Snyder and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman, Alison Marquiss, Trustee Rowland, Trustee Thompson and Trustee Witt*

6. ITEMS REMOVED FROM CONSENT

C. FINANCIAL REPORTS – Accept Financial Reports for September 2024.

Trustee Snyder inquired about receiving a more comprehensive Financial Statement. Manager Bonkrude explained per board's direction, we provide a quarterly comprehensive financial report but will look into expanding it more to a monthly comprehensive financial report.

It was M/S Trustee Gallian/Trustee Harvey to accept Consent Calendar Item C. Financial Reports as presented.

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Rich, Trustee Schulze, Trustee Snyder and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman, Alison Marquiss, Trustee Rowland, Trustee Thompson and Trustee Witt*

7. INFORMATION ONLY

No Report

8. COMMITTEE REPORTS

A. Executive Committee

No Report

B. Budget Committee

No Report

C. Audit Committee
No Report

D. Policy Committee
No Report

9. DEPARTMENT REPORTS

A. Administrative/Manager's Report

Manager Bonkrude explained that he plans to have RGS provide a 10-year forecast presentation before the end of the year. In the interim the 5-year budget forecast included in the packet gives a snapshot of what is expected with the contracted changes that were voted on at the last meeting along with assumptions. In addition, the MVCAC Conference will be held in Oakland this January 26-29. If any trustees are interested, we ask to be notified soon to schedule accordingly.

B. Operations/Assistant Manager's Report

Assistant Manager Hawk added to his report that the District has an excellent Safety Record of 340 days without an industrial accident. The Safety Committee is doing great work, and the goal is to reach the 1-year and to continue moving forward.

C. Laboratory/Scientific Programs Manager's Report

Scientific Programs Manager Dr. Liebman gave a presentation on designing and field testing EVS traps in addition to her laboratory report included in the board packet.

D. Community Outreach/Public information Officer

Nizza provided her update as a written report that was included in the board packet.

10. NEW BUSINESS

A. Discussion and recommendation to approve the District Service Cost Fee Schedule

It was M/S Trustee Nichols/Trustee Snyder to approve the Service Cost Fee Schedule Sheet for FY 2024-25.

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Rich, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman, Alison Marquiss, Trustee Rowland and Trustee Thompson*

B. Discussion and/or appointment of an Ad Hoc Facilities Improvement Committee

It was M/S Trustee Nichols/Trustee Snyder to approve the formation of an Ad Hoc Facilities Improvement Committee with membership not to exceed 7 members of the Board.

Motion passed with a roll call vote:

Ayes: Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Rich, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni

No: (none)

Abstain: (none)

Absent: Trustee Ackerman, Alison Marquiss, Trustee Rowland and Trustee Thompson

C. Discussion and/or approval to select a firm to facilitate the District's Strategic Plan Process for 2025-2028

It was M/S Trustee Davis/Trustee Schulze to select Advocacy and Management Group, Inc. (AMG) to facilitate the Marin/Sonoma Mosquito and Vector Control District's 2024-2028 Strategic Plan.

Motion passed with a roll call vote:

Ayes: Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Rich, Trustee Schulze, Trustee Snyder, Trustee Witt and Trustee Pigoni

No: (none)

Abstain: (none)

Absent: Trustee Ackerman, Alison Marquiss, Trustee Rowland and Trustee Thompson

11. WRITTEN COMMUNICATIONS

No written communications.

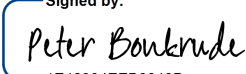
12. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Schulze inquired about whether the District had invited any legislators, aides or county board of supervisors to go out on the Airboat to show them Laguna de Santa Rosa and the issues that it creates. District Manager Bonkrude explained that Assistant Manager Hawk had taken out some County Supervisors during the season. The District does plan to continue the opportunity to further educate on mosquito control issues.

Trustee Rich informed the board that she will not run for Mayor so her term as a board member will end this December. Other board members mentioned that it isn't a requirement to be a council member in order to be appointed to the board.

13. **ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Gopinath to adjourn the meeting at 8:21 p.m.

Signed by:

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District Representative
MSMVCD

10/14/2024

Date of Approval

Signed by:

29C77EBD9DF4461...

Trustee
MSMVCD Board of Trustees

10/16/2024

Date of Approval