

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

DATE: August 14, 2024

TIME: 7:00 p.m.

LOCATIONS: District Headquarters, 595 Helman Lane, Cotati, CA. 94931

Videoconference & Teleconference Option:

[Zoom Link](#) Meeting ID: 851 3810 5182 Telephone Access: 1-669-900-9128

* Sonoma Satellite Location: Alio Labs Inc., 5793 Skylane Blvd., Suite D, Windsor, CA. 95492

* Marin Satellite Location: Central Marin Police Authority, Community Room, 250 Doherty Dr., Larkspur, CA. 94939

* 71 Montevideo Wy., San Rafael, CA. 94903

* 2352 Mar East St., Tiburon, CA. 94920

* 903 Hacienda Cir., Rohnert Park, CA. 94928

* 1 Tenaya Ln., Novato, CA. 94947

*Items marked * are enclosed attachments.*

Items marked # will be handed out at the meeting.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** (*13 members must be present for a quorum*)

Bruce Ackerman, Fairfax

Cathy Benediktsson, Tiburon (**Secretary**)

Gail Bloom, Larkspur

Tamara Davis, Sonoma Co. at Large

Laurie Gallian, Sonoma

Rika Gopinath, San Rafael

Susan Harvey, Cotati

Susan Hootkins, Petaluma

Evan Kubota, Windsor

Alison Marquiss, Corte Madera

Shaun McCaffery, Healdsburg

Vicki Nichols, Sausalito

Diana Rich, Sebastopol (**Second V.P.**)

Herb Rowland, Jr., Novato

Ed Schulze, Marin Co. at Large

Richard Snyder, Belvedere

Michael Thompson, Rohnert Park

David Witt, Mill Valley (**First V.P.**)

Carol Pigoni, Cloverdale (**President**)

Open Seats:

Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.

Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

4. **APPOINTMENT OF NEW TRUSTEE**

Please welcome Michael Thompson, the new Trustee recently appointed by the City of Rohnert Park.

5. **PUBLIC TIME**

*Public Time is time provided by the board so the public may make comment on any item **not on the agenda**.*

The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

6. **CONSENT CALENDAR**

A. **APPROVAL OF AGENDA**

B.* **MINUTES** – Minutes of Board Meeting held on June 12, 2024, and Special Board Meeting held on August 7, 2024.

C.* **FINANCIAL REPORTS** – Accept Financial Reports for June and July 2024.

D.* **Discussion and/or approval of the August 2024 revision of the Marin/Sonoma MVCD Covid Prevention Plan (CPP), subject to meet and confer with the Teamsters 665**
Approve the August 2024 revision of the Marin/Sonoma MVCD COVID Prevention Plan (CPP), subject to meet and confer with Teamster’s 665.

ACTION NEEDED

RECOMMENDATION: Approve and accept the consent calendar.

INFORMATION ENCLOSED

7. **ITEMS REMOVED FROM CONSENT**

8. **INFORMATION ONLY**

No Report

9. **COMMITTEE REPORTS**

A. **Executive Committee**
No Report

B. **Budget Committee**
No Report

C. Audit Committee

No Report

D. Policy Committee

No Report

10. DEPARTMENT REPORTS

A.* Administrative/Manager's Report

Report by Peter Bonkrude

B.* Operations/Asst. Manager's Report

Report by Erik Hawk

C.* Laboratory/Scientific Programs Manager's Report

Report by Dr. Kelly Liebman

INFORMATION ENCLOSED

11. NEW BUSINESS

A.* Discussion and/or approval to authorize the District Manager to issue a Request for Proposal (RFP) for Data Collection Software.

ACTION NEEDED

Staff Recommendation: Authorize the District Manager to issue a Request for Proposal (RFP) for Data Collection Software at a cost not to exceed \$150,000.

INFORMATION ENCLOSED

B.* Discussion and/or approval to authorize the District Manager to issue a Request for Proposal (RFP) for Strategic Planning services.

ACTION NEEDED

Staff Recommendation: Authorize the District Manager to issue a Request for Proposal (RFP) for Strategic Planning at a cost not to exceed \$15,000 from account # 101-5100-6429: Other Professional Services.

INFORMATION ENCLOSED

C.* Recognition of Employees for their Service to the District

ACTION NEEDED

Staff Recommendation: Staff recommends that the Board consider a motion commending the staff members listed for their years of dedicated service to the District and its mission.

FY 2024/25: 20 Years of Service

Sarah Brooks – July 2024

Jeff Petersen – July 2024

INFORMATION ENCLOSED

D. Discussion and/or approval of the 2024-2028 Memorandum of Understanding between the Marin/Sonoma and Vector Control District and the Teamsters 665.

ACTION NEEDED

RECOMMENDED ACTION: Approve the 2024-2028 Memorandum of Understanding between the Marin/Sonoma Mosquito and Vector Control District and Teamsters Local 665, with key details outlined in Attachment A.

INFORMATION ENCLOSED

12. WRITTEN COMMUNICATIONS

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

13. OPEN TIME FOR BOARD OR STAFF COMMENTS

14. ADJOURNMENT