

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

April 10, 2024
MINUTES

1. CALL TO ORDER

President Pigoni called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIENCE

3. ROLL CALL

Members present:

Ackerman, Bruce
Benediktsson, Cathy
Bloom, Gail
Davis, Tamara
Gallian, Laurie
Harvey, Susan
Hootkins, Susan
Kubota, Evan

McCaffery, Shaun
Nichols, Vicki
Rich, Diana
Rowland Jr., Herb
Schulze, Ed
Snyder, Richard
Witt, David
Pigoni, Carol

Members absent:

Gopinath, Rika
Marquiss, Alison
Zavala, Aarón

Open seats: Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

Others present:

Peter Bonkrude, District Manager
Erik Hawk, Assistant Manager
Liz Garcia, Administrative Services Manager
Dawn Williams, Administrative Technician (Confidential)

A quorum was present and due notice had been published.

4. INTRODUCTION OF NEW DISTRICT MANAGER

Peter Bonkrude provided a brief introduction highlighting his career in Mosquito Control and Vector-borne disease for over 25 years. He expressed his enthusiasm for being at the District, working with staff and the trustees moving forward.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **MINUTES** – Minutes of the Board Meeting held on February 14, 2024.

C. **FINANCIAL REPORTS** – Accept Financial Reports for February & March 2024.

It was M/S Trustee McCaffery/Trustee Snyder to accept the Consent Calendar.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Gopinath, Alison Marquiss and Trustee, Zavala

7. **NEW BUSINESS**

A. **Employee Recognition: Length of Service Awards**

It was M/S Trustee Harvey/Trustee Schulze to adopt Resolution 2023/24-12, recognizing, thanking, and commending the staff members listed for their dedication and years of service to the District and its mission.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Gopinath, Alison Marquiss and Trustee, Zavala

B. **Presentation by Jeff Wickman, Administrator of the Marin County Employees Retirement Association (MCERA).**

Mr. Wickman’s presentation provided a brief overview of MCERA: the retirement plan’s organization, governance, laws and responsibilities. He explained the findings of the June 30, 2023, Actuarial Valuation in detail and described its implications for the District’s funded ratio, and the future employer contributions that would be required to the pension system.

C. Presentation of the Actuarial Valuation Study of the Other Post-Employment Benefits (OPEB) by Doug Pryor, Senior Consulting Actuary, Foster & Foster, Inc.

Mr. Pryor explained that the purpose of the study was to determine the funded status of the legacy Post-Retirement Medical Plan, as of July 1, 2023, and to establish the actuarially determined contributions (ADCs) for fiscal years 2024/25 and 2025/26. The study also provided information to be used as a basis for GASB 75 disclosure reporting for 2023/24 and 2024/25.

It was M/S Trustee McCaffery/Trustee Benediktsson to accept the valuation report.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Gopinath, Alison Marquiss and Trustee, Zavala*

D. Laboratory Update

Dr. Kelly Liebman referred the Board to her quarterly written report included in the board packet and offered to answer any questions.

8. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Pigoni explained the Executive Committee met on March 25th and welcomed incoming Manager Peter Bonkrude, received an Operational report from Assistant Manager Hawk and a Financial report from Administrative Services Manager Garcia. Former Manager Smith gave a report on the MOU Committee meeting and provided the future Budget meeting schedule. Manager Smith was presented with a plaque in honor of his leadership and dedication for 12 years of service and to congratulate him on his retirement.

B. Budget Committee

Trustee McCaffery stated that the Budget Committee will be meeting later this month to go over the new FY 24/25 Budget which will be brought to the board in May for approval.

C. MOU Committee

Trustee Rowland explained that the MOU Committee has retained a consulting firm, who will be conducting a survey/study before moving forward in the process. Additionally, staff representation might be changing so this will likely delay the process.

9. MANAGER’S REPORTS

Manager Bonkrude and Assistant Manager Hawk referred the board to the written reports and offered to answer any questions. *(Manager’s and Assistant Manager’s reports were included in the April board packet)*

10. WRITTEN COMMUNICATIONS

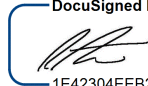
Manager Bonkrude stated Trustee Zavala turned in a letter of resignation and thanked the board for their time.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Gallian reminded the trustees about the Open House and the importance of attending this educational and fun family event. Manager Bonkrude added that PIO, Nizza Sequeira has Open House flyers available for any trustees who are interested in handing them out. In addition, if any trustee is interested in helping, please let us know.

12. ADJOURNMENT

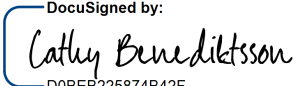
There being no further business to come before the Board, it was M/S Trustee Davis/Trustee Schulze to adjourn the meeting at 8:43 p.m.

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District Representative
MSMVCD

5/13/2024

Date of Approval

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Trustee
MSMVCD Board of Trustees

5/9/2024

Date of Approval