

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (fax) 707-285-2210

BOARD OF TRUSTEES

EXECUTIVE COMMITTEE MEETING

DATE: Monday, September 30, 2024

TIME: 1:00 P.M. – 3:00 P.M.

LOCATIONS: 595 Helman Lane, Cotati CA.

Videoconference & teleconference option:

[Zoom Link](#) Meeting ID: 879 3207 5284

Telephone access: 1-669-900-9128

Remote participation is available at the following physical locations:

2352 Mar East St., Tiburon, CA. 94920

104 Jimenez St., Santa Fe, NM 87501

903 Hacienda Cir., Rohnert Park, CA. 94928

10 Pomander Walk, Belvedere, CA. 94920

*Items marked * are enclosed attachments*

- ROLL CALL**
Pigoni, Carol, *Chair*
Richard Snyder
Tamara Davis
David Witt
Diana Rich
Cathy Benediktsson

- PUBLIC TIME**

*Public Time is time provided so the public may make comment on any item **not on the agenda.***

*Please limit your comments to **three (3) minutes** per person or **twenty (20) minutes** per subject in total so that all who wish to speak can be heard.*

3. NEW BUSINESS

A. Committee Discussion

- a. Committee consolidation and reorganization
- b. Committee meeting schedules

B. Strategic Planning

- a. Timing/Scheduling

C. Board Meeting Logistics

- a. Regular Board Meeting Start Time
- b. Meeting Schedule (2024/2025)
- c. Newspaper Notice
- d. Quorum Discussion

D. Finance

- a. Reporting
- b. Banking
- c. Policy Revise
- d. RGS Budget 10-year Forecast

E. Non-Represented Employee Contract Discussion

F. Facility Improvement

- a. Environmental Permitting Update
- b. CPM Update- Needs Assessment

G. IT Discussion

- a. Data Collection System RFP
- b. Service Providers
- c. Apex IT Audit
- d. CalOES Grant

H. Board Training

- a. Video Modules
 - i. Administrative
 - 1. Budget, Revenue, Expenditures
 - 2. MOU, staffing
 - a. Staff Benefits
 - 3. Insurance (VCJPA)
 - 4. MCERA
 - 5. District History
 - ii. Vector Control
 - 1. History of California Mosquito Control
 - 2. Health and Safety Code

3. Operations
 - a. Mosquitoes
 - b. Rodents
 - c. Yellow Jackets
4. Surveillance
 - a. Mosquitoes
 - b. Ticks
5. Outreach and Public Education
- iii. Governance
 1. Board Responsibilities
 - a. General
 - b. Ethics
 - c. Harassment
 - d. Form 700
 2. Board Structure
 3. Board Committees
- b. Optional Ride Along in your appointing authority's jurisdiction

4. **OPEN TIME FOR COMMITTEE OR STAFF COMMENTS**

5. **ADJOURNMENT**